Register for the Portal

Registering for an account provides access to real-time balances and activity of your Igoe powered benefits. This guide will walk you through the Igoe Participant Portal registration process which requires a One-Time Passcode (OTP) for enhanced security. The passcode will generally be sent to either your work email or mobile number, if provided by your employer at the time of enrollment. As we may not be provided with your mobile number, we recommend registering when you have access to your work email. Follow the below steps for a smooth and secure registration.

Step 1. Begin Registration

Go to <u>www.goigoe.com</u>, select Log In, Select "Spending Account Participants". Select "Register" to start the account setup process.

🏄 Helpful Tip			
If you have already opt to mark the c input field. Providin useful if you have a	received yo heckbox to ng your Ben common na	ur Benefits Card, you reveal the Benefits efits Card number ca me.	may Card n be



Step 2. Select Verification Method

Choose a method to receive your registration verification code. Options include email or text message.





Step 3. Create Your Login

Set up your login credentials by creating a unique username and a secure password. Follow the password guidelines for added security.

Please proceed to the next page for the final 3 steps of registration. Follow these steps carefully to complete the process and gain access to all benefits associated with your account.

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Mobile Number	mail.*	
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D Password * 🕐	bissword * 🕐	
Password Strength	tessword Strength	
Confirm Password *	onfirm Password *	

goigoe.com

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Step 4. Set Up Security Questions

Select security questions and provide answers that only you would know. This adds an extra layer of security to your account.

> After verifying your Security Questions & Answers are accurate, make a personal note for your records as you may be asked to provide this information later. After verifying your Security Questions & Answers are accurate, make a personal note for your records as you may be asked to provide this information later.

STEP 1 STEP 2	STEP 3 ST	EP4 STEP5 STEP6	
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In which city was your grandmother born (father's m 🗸		Please use the select boxes labelle	d select question 1, select
Question 1 Response *	()	question 2, select question 3, and select question questions which are relevant to you and then enter	elect question 4 to choose and then enter answers to
Type your answer here	unase quesuans.		
Select Question 2 *			
What was the name of the town your grandmother li 🗸			
Ouestion 2 Response *			
Type your answer here			
Select Question 3 *			
What is the name of the college you went to?			
Question 3 Response *			
Type your answer here			
Select Question 4 *			
What is the first name of the best man at your weddi \sim			
Question 4 Response *			
Type your answer here			
		🔀 CANCEL 🗸 🗸	NEXT

Step 5. Finalize Registration

Verify all your details and finalize your registration to activate your account.

Helpful Tip The email you provide in this step ensures you receive important communications regarding your spending account(s). Please provide an email address that you check regularly.



DONE

You are now registered!



Your account is now active, and you can start enjoying the benefits of easy access to your account information within the web-based Participant Portal and the Igoe Mobile app!



Participant Portal Guide